



# THE OHIO STATE BOARD OF COSMETOLOGY

1929 Gateway Circle Grove City, Ohio 43123  
Phone: (614) 466-3834 Fax: (614) 644-6880 [www.cos.ohio.gov](http://www.cos.ohio.gov)

## CERTIFICATION OF LICENSE TO ANOTHER STATE

(This is an active PDF form click each line to complete the information)

**FEE: \$50.00 (Non-Refundable/Non -Transferable)**

**CHECK or MONEY ORDER MADE PAYABLE TO: TREASURER STATE OF OHIO**

- Licensee should first contact the state board office in the state you wish to transfer to receive instructions and/or applications that may be required.
- Anyone who has obtained an Ohio license by transferring into Ohio from another state cannot transfer the Ohio license to any other state within a twelve (12) month time frame from the date the Ohio license was issued. The Ohio State Board of Cosmetology will not send Board Certification information for a license transfer that has been active in Ohio for less than one year.

Licensee Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

Ohio State Board of Cosmetology License Number: \_\_\_\_\_

Which state do you wish to have the certification sent: \_\_\_\_\_

### **Mail application and fee to the following address:**

Ohio State Board of Cosmetology  
Attention: Board Certification Request  
1929 Gateway Circle  
Grove City, Ohio 43123

**Certifications will be sent directly to the Board of Cosmetology indicated on the form. Certification requests are processed within 20 business days of their receipt.**