



# OHIO STATE COSMETOLOGY AND BARBER BOARD

To protect and support the public through regulation and education, while promoting the integrity of the cosmetology and barbering industries.

1929 GATEWAY CIRCLE GROVE CITY, OHIO 43123

PHONE: (614) 466-3834 [WWW.COS.OHIO.GOV](http://WWW.COS.OHIO.GOV)

## Temporary Special Occasion Permit Application

**FEE: \$50.00**

**Once submitted, Fee is required to be paid through the online portal.**

Complete the following information, print, and submit this form and the required documentation through the <https://elicense.ohio.gov> portal. Login to your business account and select Submit Additional Documentation under OPTIONS on the business license.

### Required documentation for Guest Stylist:

- Copy of their current valid cosmetology or branch of cosmetology license or certification from the state or country it was issued.
- Copy of a current valid identification
- Copy of a Work Visa and Passport if guest resides outside the United States

**NOTE: Special occasion/Guest Stylist must be sponsored by a license salon or school. Business is eligible for one temporary special occasion permit per individual per year.**

Name of Guest Stylist: \_\_\_\_\_

Select only one of the following occasion types:

Fashion Show \_\_\_\_ Hair Show \_\_\_\_ CE Class \_\_\_\_ Other \_\_\_\_\_ (MUST SPECIFY)

Dates of Appearance: \_\_\_\_\_ to \_\_\_\_\_ Cannot Exceed 30 Thirty Days

Location of Event (Name & Address): \_\_\_\_\_

City: \_\_\_\_\_ State: Ohio Zip Code: \_\_\_\_\_ Salon License # \_\_\_\_\_

State or Country they hold their License: \_\_\_\_\_ Date originally licensed: \_\_\_\_\_

### BUSINESS CONTACT INFORMATION

Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_