How to Create an Account

If you have not used the eLicense Ohio system, and you are not a current licensee, you must register in the system by creating an account. Please note: If you have held a license with the Board, previously renewed a license, or reactivated a license prior to April 12, 2018, you are a current licensee and you must create an account under “I HAVE A LICENSE”

Begin by creating an account: Go to the Ohio eLicense site:  https://elicense.ohio.gov

Click on – Login/Create Your Account

Once you click on Create Your Account, you will have two options:

If you never held a license or permit issued by the Cosmetology and Barber Board select

Complete the registration by entering the following information:

• First and Last Name
• SSN
• Date of Birth
• Email Address
• Create a Password (Review instructions carefully!)

Click on SUBMIT.

CONTINUE TO PAGE 2 IF YOU ARE AN EXISTING LICENSEE
If you have held a license or permit issued by the Board prior to April 23, 2018, you are an existing licensee.

You will need to select "I HAVE A LICENSE"

Complete the registration by entering the following information:

- SSN
- Security Code (which will be sent to you or can be obtained by clicking on OBTAIN SECURITY CODE.
- Date of Birth
- Email Address
- Create a Password (Review instructions carefully!)

Click on SUBMIT.