

OHIO STATE COSMETOLOGY AND BARBER BOARD

1929 Gateway Circle
Grove City, Ohio 43123

Board Meeting Minutes
March 10, 2020

Agenda item #1: CALL MEETING TO ORDER

Chairman Thomas Taneff called the meeting to order at 1:00 pm. The meeting was held in the Vern Riffe Center for Government & the Arts, 77 South High Street, 31st Floor, Columbus, Ohio 43215.

Agenda item 1a: Roll Call

- Mr. Thomas Taneff, Chairperson – present
- Ms. NeCole Cumberlander – present
- Mr. Luke Hanks – present
- Ms. Clara Osterhage – present
- Mr. Charles A. Penzone – absent
- Ms. Jessica Price-Kovach – absent
- Mr. Kenji Prince -present
- Ms. Tasha Sheipline – present
- Ms. Kim Thomas – present
- Ms. Rowena Yeager- present
- Ms. Jennifer Wolfe, MSN, APRN, NP-C - absent

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Chairman Taneff led the Board, Executive Director Margaret V. Rolf, Deputy Director Lori Pearson, Program Administrator I Lori Flanery, Board in-house Counsel Charley Yaniko, Assistant Attorney General Jahan Karamali and members of the general public in attendance in the pledge of allegiance.

Agenda item 1c: Approval of Meeting Agenda

The approval of the proposed meeting agenda was moved by Ms. Clara Osterhage and seconded by Ms. NeCole Cumberlander. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES

Agenda item 2a: Approval of Previous Meeting Minutes – January 21, 2020

Ms. Kim Thomas moved for the approval of the January 21, 2020 meeting minutes and seconded by Ms. Clara Osterhage. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes

- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item #3: OFFICER AND STAFF REPORTS

Agenda item 3a: Chairperson's Report

Chairman Thomas Taneff congratulated Ms. Rowena Yeager, Ms. NeCole Cumberlander and Ms. Tasha Sheipline on upcoming birthdays.

Agenda item 3b: Executive Director's Report

Executive Director Margaret Rolf informed the Board that the staff is on target to meet the Governor's Executive Order 2019-15 which in part requires all Cabinet Agencies, Board and Commissions to migrate information technology systems to the State's cloud environment managed by the Department of Administrative Services Office of Information Technology by March 31, 2020.

All Boards and Commissions will move to Ohio Learn, replacing the current Enterprise Learning Management System. This is the system used to complete on-line trainings.

The Board has been participating in information gathering with other healthcare boards as a follow up to the state's review of the Dr. Richard Strauss matter. While our licensees can be put into situations where their patrons are disrobed and touching of the body may occur, we have no laws or rules in place currently providing guidance to our licensees as to appropriate behavior. At this time, the staff has no recommendations on this matter.

SB 7, which requires all licensing boards to issue a temporary license to members of the military and spouses who are licensed in another jurisdiction and have moved to Ohio for military duty, goes into effect on April 26, 2020. The law states that the military license is to be valid for up to six years. We are proposing a revision to our rules later in the agenda to allow for the military license to be valid for six years and non-renewable. Additionally, it is recommended that we waive continuing education for these specific license applications.

The inspectors have all been cross-trained and as a result, territories have been realigned. This will allow for greater efficiency and help to ensure that all businesses are inspected within the required statutory timeframe. Additionally, all inspectors received training and their tanning certification on February 4.

The office will be moving to the state Kronos timekeeping system and will go live on March 29.

The Board office is actively engaged with the DeWine Administration and the Ohio Department of Health as it relates to communication about coronavirus disease (COVID-19) to our licensees.

A legislative update was provided on the current status of HB 263, HB 399 and its companion bill SB 245, and HB 432 and its companion bill SB 246.

Since our last Board meeting, one cosmetology school has closed while two new schools opened.

With regard to personnel, Mr. Thomas Nguyen was hired as an Information Technologist 3 and will join the staff on March 16. A Paralegal 1 position was posted and we will be interviewing later this week. We have posted a

Customer Service Representative position following the transfer of Mr. Art Kelly to the Ohio Department of Public Safety.

Agenda item #4: COMMITTEE REPORTS

Curriculum Committee Report

Mr. Kenji Prince, who was selected as chairman of the Curriculum Committee, provided a summary of the meeting held earlier that day.

Agenda item #5: OLD BUSINESS

Agenda item #5a: School Report for Mr. Penzone

In follow up to a request at the September 2019 meeting from Mr. Penzone, information was provided showing the number of exams administered over the last five years, number of exams that were initial only, number of individuals sitting for the manager/advance license exam, and a map showing the locations of all cosmetology and barber schools in Ohio by county.

Agenda item #6: NEW BUSINESS

Agenda item 6a: Rules for Consideration for Amendment

4713-3-02 and 4713-19-09 were presented by Mr. Charley Yaniko with no changes as part of the required five-year review. Additionally, 4713-3-03, 4713-3-08, 4713-5-02, 4713-7-08, 4713-5-02, 4713-7-08, 4713-15-09, 4713-21-02, 4713-21-04 and 4713-21-08 were presented with amendments. Ms. Clara Osterhage moved to approve of the amended rules and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 6b: Policy Manual

Ms. Clara Osterhage asked if this was the same as presented at the previous meeting. Executive Director Rolf stated that there were some changes primarily due to the adoption of the Kronos timekeeping system. Ms. Tasha Sheipline moved the approval of the revised Policy Manual and Ms. NeCole Cumberlander seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 6c: Reciprocity Applicants Under ORC Section 4709.08

Ms. Tasha Sheipline moved to issue a barber license to Mr. Rodney Bills based upon the waiver of requirements of Section 4709.08 of the Revised Code, however he must successfully pass the Ohio Barber examination and Mr. Kenji Prince seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 6d: Board orders to enforce notice of opportunity for hearing – group approval

Ms. Clara Osterhage moved to approve Board Orders listed as items #1 through item #20 on the Administrative Action report dated March 10, 2020, as Orders of the Board and enter them upon the Board’s journal as exhibit to the record. Mr. Luke Hanks seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 6e: Consent Agreement approval – group approval

Mr. Luke Hanks moved to approve Consent Agreements listed as items #21 through item #83 on the Administrative Action report dated March 10, 2020, as Orders of the board and enter them upon the Board’s journal as exhibit to the record. Ms. NeCole Cumberlander seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 7: Executive Session

Ms. Clara Osterhage moved to enter into Executive Session pursuant to R.C. Section 121.22 (G)(1) to consider the dismissal or discipline of a public employee or official and the investigation of charges or complaints against public employees and licensees. Ms. Kim Thomas seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes

- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Executive session was held beginning at 1:23 pm with all Board members present, Executive Director Rolf, Deputy Director Lori Pearson, Legal Counsel Charley Yaniko, and Assistant Attorney General Jahan Karamali. Executive session concluded at 1:36 pm

Agenda item 8: Committee Reports Cont.

Administrative Review Group

Ms. Clara Osterhage moved and Ms. Rowena Yeager seconded to approve the Administrative Review Group recommendations. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

Agenda item 9: Public Testimony

Agenda item 9a: Makayla Magana – Requesting second duplicate license

Ms. Magana did not appear in person. The Board took no action on her request.

Agenda item 10: Adjournment

Ms. Tasha Sheipline moved for adjournment and Ms. Rowena Yeager seconded. Roll call was called.

- Mr. Thomas Taneff, Chairperson – yes
- Ms. NeCole Cumberlander – yes
- Mr. Luke Hanks – yes
- Ms. Clara Osterhage – yes
- Mr. Kenji Prince -yes
- Ms. Tasha Sheipline – yes
- Ms. Kim Thomas – yes
- Ms. Rowena Yeager- yes

The Board adjourned at 1:38 pm.