
OHIO STATE COSMETOLOGY AND BARBER BOARD

1929 Gateway Circle

Grove City, Ohio 43123

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UNOFFICIAL BOARD MEETING MINUTES OF JUNE 11, 2019

REGULAR BUSINESS MEETING

TRANSCRIPTION NOTE (Exhibit A):

Anderson Reporting Service, 3242 West Henderson Road, Suite A, Columbus, OH 43220 was the transcription service for this meeting. Marilyn Marytin, Court Reporter. Transcript is attached as Exhibit A.

ATTENDANCE (Exhibit B):

Thomas Taneff, Chairperson

Luke Hanks

Kenji Prince

Charles A. Penzone

Jessica Price-Kovach

Tasha Sheipline

Kimberly Thomas

Jennifer Wolfe, MSN, APRN, NP-C

Rowena Yeager

Clara Osterhage

Staff in attendance:

Christopher H. Logsdon, Executive Director

Lori Pearson, Deputy Director

Lori Flanery, Program Administrator I

Charley Yaniko, Board In-house Counsel

Assistant Attorney General in attendance:

Lidia Mowad, Assistant Attorney General

Ruben Garza, Intern

Others in Attendance:

James Trakas, OBBA

Lisa Groome

Timothy Subotin, OBBA

Steve Thompson

Harold Corrothers

Bob Catanza, Catanza's Barber Shop

Melinda Williams

Stefanie Jackson

Margaret Rolf

Agenda item #1: CALL MEETING TO ORDER

Mr. Taneff called the meeting to order at 1:00 p.m. The meeting was held at the Vern Riffe Center for Government and the Arts, 77 South High Street, 31st Floor, Room South B&C, Columbus, Ohio 43215.

Agenda item 1a: Roll Call

Ms. Flanery took roll call. Ten members were present. Ms. Cumberlander was not present. Having noted a quorum of members were present, Mr. Taneff proceeded to have the Board conduct business.

Agenda item 1b: Pledge of Allegiance to the Flag of the United States of America

Following the roll call, Mr. Taneff asked members to stand and recite the Pledge of Allegiance to the Flag of the United States of America. Members and audience rose and recited the Pledge of Allegiance.

Agenda item 1c: Approval of Meeting Agenda (Exhibit C)

Motion #1: Ms. Osterhage moved to approve the meeting agenda for June 11, 2019. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken – motion carried: 10 - Yes.

Agenda item #2: APPROVAL OF PREVIOUS MEETING MINUTES (Exhibit D)

Agenda item 2a: Approval of Previous Meeting Minutes – March 11, 2019 (Exhibit D)

Motion #2: Ms. Shepline moved to approve meeting minutes for May 14, 2019. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 10 – Yes.

Agenda item #3: OFFICER AND STAFF REPORTS

Agenda item 3a: Chairperson's Report

Mr. Taneff recognized a recent designation given to Mr. Penzone by the beauty industry.

Agenda item 3b: Executive Director's Report (Exhibit E)

Mr. Logsdon filed a written report. Mr. Logsdon provided a brief verbal review of his report.

Mr. Logsdon provided the Board with a FY 2019 financial activity report. A list of current purchase orders (POs) and expenditures since 6-3-2019 were submitted with his report.

Next, Mr. Logsdon addressed the status of Sub. H.B. 166, the state's biennial budget bill.

Next, Mr. Logsdon addressed IT optimization planning. Mr. Logsdon states that he had a telephone conference with DAS/OIT management to discuss transitioning Board IT servers to the Ohio DAS/SOCC servers. Mr. Logsdon indicated that a decision has been made to move forward with the transition, which he stated would meet the requirements of EO 2019-14D and EO 2019-15D. The approximate cost he stated was \$37,838.00 per year.

Mr. Logsdon noted that the Board is moving forward with its purchase to replace the current examination computers. Mr. Logsdon stated that DAS had approved the Release and Permit, and the office would be creating a PO to proceed with the purchase.

Mr. Logsdon also reported that he had signed an MOU for acquired eLicense application enhancements, which amount to \$20,426.39. A copy of the details was submitted with his report.

Last, Mr. Logsdon announced the intended resignation of Mary Alpeter, effective July 9, 2019. Mr. Logsdon summarized her career with the Board.

Motion #3: Mr. Prince moved to approve the Chairperson's report and the Executive Director's report. Ms. Yeager seconded the motion. Discussion: Ms. Osterhage noted a date error in the report header. Mr. Logsdon stated he would correct the date to reflect June 11, 2019. Roll call vote taken - motion carried: 10 - Yes.

Agenda item #4: COMMITTEE REPORTS

Agenda item 4a: Rules Committee report

Mr. Hanks gave a verbal report. Mr. Hanks stated that the committee met prior to the Board meeting and all committee members were in attendance. After approving the prior committee meeting minutes, Mr. Hanks reported the committee reviewed proposed rule 4713-1-05. The committee considered the changes to paragraph (A) of the newly proposed rule as recommended by the Board at the prior business meeting. After discussion, he stated, the committee recommends approving the version filed with the Board at the prior meeting to include the recommended amendment to paragraph (A) as discussed at the May 14, 2019 Board meeting.

Motion #4: Ms. Thomas moved to approve the Rules Committee report. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken - motion carried: 10 - Yes.

Agenda item #5: UNFINISHED BUSINESS

Agenda item 5a: Review of proposed rule 4713-1-05 (Exhibit F)

Mr. Logsdon discussed proposed rule 4713-1-05 as provided to the members of the Board. Mr. Logsdon stated that the rule provided to the members is titled, "As amended by Rules Committee with proposed Board amendments – 5-14-2019." Mr. Logsdon stated that the final version of the draft rule would include the proposed Board amendment as noted and the rule provided to the Board is the same version the Committee approved for recommended filing.

Motion #5: Ms. Sheipline moved to approve proposed rule 4713-1-05 for filing as presented and amended by the Board. Mr. Hanks seconded the motion. Discussion: None. Roll call vote taken - motion carried: 10 – Yes.

Agenda item 5b: Review of Board meeting location

Mr. Taneff inquired why the matter was tabled at the last meeting, concluding it was due to the absence of a few members at the time. Mr. Hanks noted that the members knew his position on the matter. Other members noted that they did not mind holding the meetings in downtown Columbus. No additional discussion and no action taken.

Agenda item #6: OLD BUSINESS

None.

Agenda item #7: NEW BUSINESS

Agenda item 7a: Consideration of Rules Committee recommendations to propose new, amended, rescinded rules (Exhibit G)

Motion #6: Mr. Hanks moved to approve the recommendation of the Rules Committee and to approve resolution 6/11/2019, Agenda item 7(a) to file proposed rules with the Office of Common Sense Initiative (CSI), Joint Committee on Agency Rule Review (JCARR), Legislative Services Commission, and the Secretary of State; and to delegate authority to final file and order adoption of rules when JCARR jurisdiction ends. Ms. Thomas seconded the motion. Discussion: Mr. Logsdon asked for a subsidiary motion to the main to amend the language to address: (1) adding proposed new rule 4713-1-05 to the list of rules, and (2) to add the words "to the Executive Director" at the end of the motion. Discussion ensued on the need to have a subsidiary motion to amend the main motion. No further discussion.

Subsidiary motion to amend the main motion #6: Ms. Osterhage moved to amend the main motion by adding proposed new rule 4713-1-05 to the list of rules and add the words "to the Executive Director" at the end of the motion. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - motion carried: 10 – Yes.

Mr. Taneff called the question on the main motion as amended.

Discussion: None. Roll call vote taken - motion carried: 10 – Yes.

Agenda item 7b: 2019 Annual FARB regulatory law seminar (Exhibit H)

Mr. Taneff stated he had spoken to Mr. Logsdon about the seminar. Mr. Logsdon stated that the Board is not a member of the Federation of Associations of Regulatory Boards (FARB), but the Board does receive its seminar information. Mr. Logsdon explained why the Board was not a member. Mr. Logsdon stated the 2019 conference is offering education on a number of very timely issues. Mr. Logsdon stated he was recommending that the Board support the funding to permit Mr. Yaniko to attend the conference.

Motion #7: Ms. Osterhage moved to the cost of conference attendance, including expenditures in compliance with State of Ohio travel rule 126-1-02 of the Administrative Code for Charley Yaniko. Ms. Yeager seconded the motion. Discussion: Mr. Penzone had a question, which Mr. Taneff addressed. No further discussion. Roll call vote taken - motion carried: 10 – Yes.

Agenda item 7c: Corrections to Previously Approved Orders of the Board (Exhibit I)

Motion #8: Ms. Shepline moved to approve the correction to item #1, case ADJ-000581 as reported on the Administrative Action Report dated May 14, 2019. Ms. Wolfe seconded the motion. Discussion: None. Roll call vote taken - motion carried: 10 – Yes.

Agenda item 7d: Acceptance of Executive Director's letter of transfer (Exhibit J)

Motion #9: Ms. Thomas moved to accept Executive Director Logsdon's letter of transfer effective June 22, 2019. Ms. Yeager seconded the motion. Discussion: A few members voiced their thanks for his service. Roll call vote taken - Motion carried: 7 – Yes, 3 – No (Penzone, Taneff, and Yeager).

Agenda item #8 EXECUTIVE SESSION

Motion #10: Ms. Osterhage moved to enter into executive session pursuant to ORC Section 121.22 (G) for the purpose of considering the appointment and employment of a public employee or official. Ms. Yeager seconded the motion. Discussion: None. Roll call vote:

Thomas Taneff – Yes
Tasha Shepline – Yes
Luke Hanks – Yes
Clara Osterhage – Yes
Charles Penzone – Yes
Rowena Yeager - Yes
Kenji Prince – Yes
Kim Thomas – Yes
Jennifer Wolfe – Yes
Jessica Price-Kovach – Yes

Motion carried

The Board entered executive session at 1:26 p.m. Charley Yaniko, In-house legal counsel, Lidia Mowad, Assistant Attorney General, Ruben Garza, Margaret V. Rolf, Beverly Martin, and all ten members of the Board were present in Executive Session. The Board returned to public session at 2:04 p.m.

Motion #11: Ms. Sheipline moved to hire Margaret V. Rolf as the Executive Director of the State Cosmetology and Barber Board effective Sunday, June 23, 2019 at a rate of \$52.88/hr. Mr. Penzone seconded the motion. Discussion: None. Roll call vote taken - Motion carried: 10 - Yes.

Following the vote, Mr. Taneff introduced Ms. Rolf. Members of the Board and Staff offered words of support and advice to Ms. Rolf.

Agenda item #9: PUBLIC TESTIMONY

Mr. Steve Thompson, past member and Chairperson of the Ohio State Board of Cosmetology, addressed the Board. Mr. Thompson read prepared remarks thanking Mr. Logsdon for his service to the Board.

Agenda item #11 ADJOURNMENT

Mr. Taneff called for a motion to adjourn.

Motion #12: Mr. Penzone moved to adjourn. Ms. Yeager seconded the motion. Discussion: None. Roll call vote taken. Motion carried: 10 - Yes.

The meeting adjourned at 2:13 p.m.

Executive Director's Certification: These are a true account of the proceedings in accordance with Section 121.11 of the Ohio Revised Code, approved by a majority of a quorum of the membership of the Board on June 9, 2019.

Margaret V. Rolf, Executive Director

Witness